



360 Avoca Drive, Avoca Beach

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Thank you for your enquiry regarding holding your conference at Treetops Resort Avoca Beach.

Treetops Resort has 3 Conference and Function rooms to suit all your conference needs, for a meeting for 5, a conference for 50 or a cocktail function for 200 with your own private bar, lounge and balcony.

Our friendly, professional staff are more than happy to meet your requirements to make your conference successful. Please feel free to come and inspect our facilities at any time.

Being located approx 2 km from the beautiful Avoca Beach, 5 minutes from Terrigal, 20 minutes from Gosford CBD and just an hour from Sydney or Newcastle, Treetops Resort is the ideal venue for your next event.

Our Central Coast conference facilities include:

Accommodation in 36 Garden or Balcony units or 6 two bedroom Villas nestled in 5 acres of natural bushland

Parking

3 function rooms catering from 5 to 200

Treetops Restaurant open 7 days a week for breakfast and dinner

Lounge and bar

Swimming pool and tennis court

All dietary requirements are catered for upon request

Secretarial services

Conference and AV equipment

Wireless broadband in all three conference rooms

Whiteboard , television, video, CD Player, flip chart, overhead projector, screen, pens / pads and microphone

Mints and water

Conference room capacity details:

	Theatre	Class Room	Ushape	Board room	Dinner	Cocktail
Kookaburra	130	60	50	60	120	150
Kingfisher	80	50	40	50	90	200
Rosella	40	24	20	16		40

We would love to invite you to inspect our facilities and conference/function rooms. Please contact us on 02 4382 2322 to make an appointment or if you have any further queries.

Treetops Resort

Conference Packages

(for over 10 delegates)

Day Conferencing

Conference room facilities & equipment

Tea/Coffee all day

Mints and water

Morning tea – tea/coffee & muffins

Lunch – sandwiches

Afternoon tea – tea/coffee & biscuits

\$49 per delegate

Accommodation & Conference Package

Overnight accommodation

Conference room facilities & equipment

Tea/Coffee all day

Mints and water

Morning tea – tea/coffee & muffins

Lunch – sandwiches

Afternoon tea – tea/coffee & biscuits

Dinner – 2 course set menu

Full cooked Breakfast

\$149 per delegate twin share

\$189 per delegate single room

Add \$10 to package for Saturday night

Add 10% for Sunday conferencing

Add 20% for Public Holidays



Treetops Restaurant

MENU OPTIONS

Breakfast

Continental and full cooked breakfast

Morning Tea

Fresh baked muffins and biscuits or
Fresh fruit or
Selection of slices/cakes

Tea and Coffee

Lunch

Selection of one per day
Gourmet sandwiches and/or wraps or
Variety of fresh white baguettes or
Chicken or beef burgers with the lot
BBQ (see attached menu) add \$17 per head
Buffet (see attached menu) add \$19 per head

Soft drink and juices

Afternoon Tea

Fresh fruit and cheese plate or
Fresh baked muffins and biscuits or
Scones, jam and cream or
Selection of slices/cakes

Tea and Coffee

Dinner

Selection of one per day
2 course set menu (see attached menu - either entrée/main or main/dessert)
(3 course available \$10 extra)
Buffet (see attached menu)
BBQ (see attached menu)

Tea and coffee



Treetops Resort

Conference Set Menu

Starter

Warm dinner roll and butter

Select 2 courses

Selection of 2 dishes per course and served alternately

3 courses add \$10 per head

Entrée

Sweet potato and sage soup with crème fraiche

Crumbed marinated calamari with garlic & lemon Aioli

Traditional Caesar salad with bacon, egg, parmesan & chargrilled chicken tenderloins

Fresh king prawns, smoked salmon & avocado stack, crème fraiche

Veal ravioli with mushroom basil cream sauce and shaved parmesan

Penne pasta & chargrilled chicken in King Island cream, chilli sauce

Thai fish cakes with tomato salsa & lime mayonnaise

Roasted pumpkin gnocchi with rocket pesto & sundried tomato cream sauce

Spinach & ricotta cannelloni with tomato & shaved parmesan

Chargrilled chicken tenderloins in Thai sate sauce and rice

Main

Chargrilled chicken breast and king prawn, fresh asparagus, sweet basil & mushroom cream sauce

Seared Atlantic salmon on fetta mash, roasted capsicum, steamed Asian greens & salsa verda

Chargrilled beef fillet with chargrilled mushroom tart, dauphinoise potato, broccolini & red wine jus

Chargrilled breast of chicken with slow roasted tomato, crisp pancetta, basil & pinenut cream sauce

Chargrilled beef fillet on zucchini rosti, fresh asparagus & shiraz jus

Baked vegetarian lasagne with spinach & pumpkin

Moroccan Lamb Shank served with mash & broccolini

Baked Pork fillets with parsnip & apple puree, warm kipfler potatoes & baby carrots

Char grilled sirloin with herb mash, béarnaise sauce & jus

Dessert

(served with cream and ice-cream)

Passionfruit cheesecake

Tiramisu

Apple crumble cake

Pavlova with fresh cream and fruit

Chocolate Profiteroles served with strawberries & cream

Followed by tea and coffee

**\$39 per head for 2 courses
(if not part of Conference Package)**



Treetops Restaurant

BBQ OPTION

Bread rolls
Scotch fillet
Gourmet lamb & rosemary sausages
Sautéed mushrooms and onions
Roast chat potatoes with lemon, garlic & parsley

Plus - choose 1 from the selection below:

Tandoori chicken pieces with mint yoghurt
King prawns with chilli and garlic (2 per person)
Satay chicken skewers with Jasmine rice

Plus choose 3 salads from the selection below:

Wild rocket and parmesan salad with basil aioli
Potato & ham salad with honey dill dressing
Beetroot and feta salad with seeded mustard
Traditional Caesar salad
Baby rocket, pear & shaved parmesan salad
Greek salad with fetta and olive dressing
Tomato & spanish onion salad with balsamic dressing
Crispy Asian noodle salad with sesame & soy dressing
Satay pasta salad
Garden salad with cherry tomato, cucumber, avocado and vinaigrette dressing
Rocket and chargrilled capsicum, sweet potato and walnuts

Add \$17 per head for lunch

Choose 1 from the selection of desserts below:

Cheese and fruit platter
Chocolate mudcake with fresh cream
Pavlova with fresh fruit and cream
Sticky date pudding with butterscotch sauce
Apple and rhubarb crumble with cinnamon anglaise

Add \$10 per head for lunch

Minimum of 20 delegates



Treetops Restaurant

BUFFET OPTION

:
Choose 3 salads or vegetable dishes from the selection below:

Wild rocket and parmesan salad with basil aioli
Potato & ham salad with honey dill dressing
Beetroot and feta salad with seeded mustard
Traditional Caesar salad
Roasted mushrooms and garlic salad
Traditional Greek salad
Tomato & Spanish onion salad with balsamic dressing
Crispy Asian noodle salad with sesame & soy dressing
Olive, sun dried tomato and chilli pasta salad
Cherry tomato, cucumber and avocado salad with balsamic vinaigrette
Roast potatoes, pumpkin and root vegetables
Garlic mash

Choose 2 from the selection of hot dishes below:

Thai Green Chicken Curry with Jasmine Rice
Spinach & ricotta ravioli with tomato and basil sauce
Chicken and mushroom in white wine cream sauce
Red pepper sweet potato & spinach frittata
Traditional Beef or Vegetable Lasagne
Roast beef with mustard and rosemary, mushroom sauce
Roast pork with crackling and apple sauce
Chicken Parmigiana
Satay beef fillet with fried rice
Rosemary baked lamb with garlic jus

Choose 1 from the selection of desserts below:

Cheese and fruit platter
Chocolate mudcake with fresh cream
Pavlova with fresh fruit and cream
Sticky date pudding with butterscotch sauce
Apple and rhubarb crumble with cinnamon anglaise

Add \$19 per head for lunch

Minimum of 20 delegates



Treetops Resort

Activities

The following activities are available for either free time or organized by us at an additional cost. Those marked with an asterisk do not attract a cost, unless transport is required to the activity.

Team Building

Fitness and Group Activities

Beach Cross Training – variety of full body exercises to get out into the fresh air after long days in the conference room. Suitable for all levels of fitness and experience. 1 hour.

Relaxation – incorporates the principles of yoga, pilates, core strengthening and relaxation techniques. 1 hour. Can include half an hour of meditation.

Ultimate Footy – fun team event with point scoring

Thong Wrestling

Beach Volleyball or Softball – suitable for all fitness levels and for recreational fun (many more to choose from)

Boxing/Kickboxing

Learn to Surf

Drumming

Drumming classes – 1-3 hours

Also

Laughter Workshop – powerful team building game

Drum Making – have your team make a drum then use it in team building drumming event.

Body Percussion – uses the body as a source of percussion – a lot of fun and versatile way to connect people when short of time.

Kayaking

Ocean Planet – guided kayak tours in latest kayaks – 4 hours

Active

Laser Skirmish – First Strike, Peats Ridge

Paintball – Paintball Pete's, Mt White

Horse Riding – Glenworth Valley, Bensville Riding School

Lawn Bowls or Bare Foot Bowling – Avoca Bowling & Recreation Club or numerous other bowling clubs

Learn to Surf - Avoca

Paddleboats, kayaks - Aqua Muse, Avoca

Catamaran and boat hire – Long Jetty

Golf – Tuggerah Lakes, Koindah Waters, Magenta Shores, Gosford, Wyong, Toukley, Peats Ridge

Ten Pin Bowling – Bateau Bay, Gosford

Swimming (at beach or at Treetops) *

Swimming (at swim centre)

Cricket *

Beach cricket *

Volleyball *

Beach volleyball *

Fishing charters – Central Coast Charters, Terrigal

Fishing – rock or beach *

Kayak Tours – Ocean Planet, Ettalong

Yacht Charters – Hardys Bay

Diving

Skydiving

Bushwalking & Lookouts *

Microlight Adventures, Somersby

Quad bikes – Quad Bike King, Peats Ridge

Cycle hire – Tour de Long Jetty Cycle Hire

Ice Skating – Erina Ice World

Leisure:

Movies – Avoca Beach Picture Theatre, Hoyts Erina, Greater Union Tuggerah

Galleries – Gosford Regional Gallery, Ken Duncan Gallery, Neale Joseph Gallery, Gallery Latitude 33° Laycock Street Theatre

Shopping * - Avoca, Terrigal, Erina Fair, Westfield Tuggerah, a number of other shopping centres, numerous boutique and speciality stores

Markets * - Terrigal Gourmet food and art market – 2nd Saturday of the month, Avoca Gourmet food market – 1st Sunday of the month, Ettalong Seaside Village Markets – Weekends and Monday public holidays

Henry Kendall Cottage & Historical Museum

Australian Reptile Park

Australian Walkabout Wildlife Park

Mt Penang Gardens

Norah Head lighthouse

Yarramalong Macadamia Nut Farm

Firescreek Fruit Winery, Holgate

St Fiacre Distillery, Erina

Cruises – Starship, Gosford,

Ferries – Dangar Island, Woy Woy, Palm Beach

Central Coast Stadium – sporting events

Restaurants and Cafes *

Clubs and hotels *

Picnics and bbqs *

Massage, beauty therapy and day spas

Entertainment:

Band or DJ

Entertainers

Bingo

Trivia

Drumming

Treetops Resort

Conference Conditions

Confirmation and Bookings

Confirmation by email or fax together with a 10% deposit / booking fee or \$660.00 (whichever is the greater) is required within fourteen days. \$330.00 of the booking fee will be retained after the conference as a security deposit against loss or damage to Treetops property for which the conference organizer is financially responsible. The security deposit held, less any charge for loss or damage if applicable, will be returned within fourteen working days.

Cancellations

In the event of a cancellation of your booking, the following refund policy will apply to your booking fee.

- If the cancellation occurs in excess of 90 days prior to your conference, 50% of the booking fee will be refunded.
- If the cancellation occurs less than 90 days prior to your conference, no refund will be available.

Food and Drink

No food or drink is to be brought on to the premises without agreement of the management and similarly no drink purchased is to be taken from Treetops. All responsible service of alcohol policies and procedures are adhered to by our staff.

Insurance

Insurance is the responsibility of the organiser of your conference, whilst we will take every care, we are not responsible for damage to or loss of goods or merchandise left on our premises before, during or after your conference. Insurance cover is available commercially, to cover event costs etc.

Payment

We require menu selection, final numbers, delegate list along with payment in full for catering two weeks prior to your conference. A prepayment against beverage consumption is also due at this time of \$20.00 per person or where a total package is chosen, payment is required in full. The balance of the consumption account is to be paid for at the conclusion of your conference. We accept cash, cheque, money order, eftpos and credit card payments. Cheques and money orders must be made out to Treetops Resort – please allow five working days for clearance.

Inclusions

The following items are included as standard items in our conference packages:

- Room hire
- Conference and AV equipment including data projector, screen, television, video, CD player, microphone, whiteboard and flipchart.
- Tables, white tablecloths and chairs
- Pens/paper
- Mints and water
- Tea/coffee
- Morning Tea, Lunch and Afternoon Tea
- Accommodation, dinner and breakfast for residential conferences
- Use of resort facilities

Prices

All prices include GST and are subject to change without notice.

