



360 Avoca Drive, Avoca Beach

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Thank you for your enquiry regarding holding your conference at Treetops Resort Avoca Beach.

Treetops Resort has 3 Conference and Function rooms to suit all your conference needs, for a meeting for 5, a conference for 50 or a cocktail function for 200 with your own private bar, lounge and balcony.

Our friendly, professional staff are more than happy to meet your requirements to make your conference successful. Please feel free to come and inspect our facilities at any time.

Being located approx 2 km from the beautiful Avoca Beach, 5 minutes from Terrigal, 20 minutes from Gosford CBD and just an hour from Sydney or Newcastle, Treetops Resort is the ideal venue for your next event.

Our Central Coast conference facilities include:

Accommodation in 36 Garden or Balcony units or 6 two bedroom Villas nestled in 5 acres of natural bushland

Parking

3 function rooms catering from 5 to 200

Treetops Restaurant open 7 days a week for breakfast and dinner

Lounge and bar

Swimming pool and tennis court

All dietary requirements are catered for upon request

Secretarial services

Conference and AV equipment including whiteboard , television, video, CD Player, flip chart, data projector, screen, pens / pads

Wireless broadband in all three conference rooms

Mints and water

Conference room capacity details:

	Theatre	Class Room	Ushape	Board room	Dinner	Cocktail
Kookaburra	130	60	50	60	120	150
Kingfisher	80	50	40	50	90	200
Rosella (min 20)	40	24	20	16		40

Room hire applies \$450.00 (if under 20 delegates)

We would love to invite you to inspect our facilities and conference/function rooms. Please contact us on 02 4382 2322 to make an appointment or if you have any further queries.

Treetops Resort  
Conference Packages

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(for over 25 delegates)

**Day Conferencing**

Conference room facilities & equipment

Tea/Coffee all day

Mints and water

Morning tea\*

Lunch\*

Afternoon tea\*

**\$49 per delegate**

**Accommodation & Conference Package**

Overnight accommodation

Conference room facilities & equipment

Tea/Coffee all day

Mints and water

Morning tea\*

Lunch\*

Afternoon tea\*

Dinner\*

Full Hot & Cold Buffet Breakfast

**\$149 per delegate twin share midweek**

**(Weekend twin share conference package is \$189.00)**

**\$189 per delegate single room midweek**

**(Weekend single share conference package is \$199.00)**

**Add 10% for Sunday conferencing**

**Add 20% for Public Holidays**

# Treetops Restaurant

## MENU OPTIONS

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### **Breakfast**

Continental and full cooked breakfast

### **Morning Tea**

Fresh baked muffins, biscuits or  
or pastries/Danishes or  
Freshly baked hot scones jam/cream  
Selection of slices/cakes  
Fresh fruit & Cheese platter

Tea and Coffee

### **Lunch**

*Selection of one per day*  
Gourmet sandwiches and/or wraps or  
Variety of fresh white baguettes or  
Chicken or beef burgers with the lot & fries (add \$5.00)  
BBQ (see attached menu) add \$17 per head  
Buffet (see attached menu) add \$19 per head

Soft drink and juice

### **Afternoon Tea**

Dried fruit and cheese plate or  
Fresh baked muffins, biscuits or  
mini assorted pastries/danishes  
Scones, jam and cream or  
Selection of slices/cakes  
Fresh fruit  
Cheese platter  
Chocolate brownies

Tea and Coffee

### **Dinner**

*Selection of one per day*  
2 course set menu (see attached menu - either entrée/main or main/dessert)  
(3 course available \$15 extra)  
Buffet (see attached menu)  
BBQ (see attached menu)

Tea and coffee

# Treetops Resort

## Conference Set Menu

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### Starter

Warm dinner roll and butter  
Selection of 2 dishes per course and served alternately  
3 courses add \$15 per head

### Entrée

Sweet potato and sage soup with crème fraiche  
Crumbed marinated calamari with garlic & lemon Aioli  
Traditional Caesar salad with bacon, egg, parmesan & char grilled chicken tenderloins, croutons & creamy dressing  
Tempura King Prawns (4) with Thai dipping sauce  
Warm Thai beef salad with soy & shallot dressing  
Fresh king prawns, smoked salmon & avocado stack, crème fraiche  
Spinach and ricotta ravioli with wild mushroom & bacon, walnuts with cream sauce OR tomato sauce and shaved parmesan  
Sydney rock oysters with lemon and sea salt (6) (\$1.50 surcharge)  
Thai fish cakes with tomato salsa & lime mayonnaise  
Roasted pumpkin gnocchi with rocket pesto & sundried tomato cream sauce  
Brushetta (2 per serve)  
Fettuccini bosciola

### Main's

Char grilled beef fillet with char grilled mushroom tart, herb mash,  
Seasonal greens & red wine jus  
Seared Atlantic salmon on herb mash, freshly steamed asparagus & béarnaise sauce  
Slow baked Moroccan Lamb shank served with mash  
Char grilled breast of chicken with crisp pancetta, slow roasted tomato,  
cream sauce, basil & pine nuts  
Seared crispy skin atlantic salmon with lemon butter sauce, julienne vegetables and saffron rice  
Roasted Pork Cutlet with water cress and beetroot served with baby potatoes  
Chicken breast supreme with slow roasted tomato, crisp pancetta, basil tomato  
sauce and baked polenta

Vegetarian mains available on request  
Gluten free meals on request

### Dessert

Soft Centered Chocolate pudding with chocolate ice cream  
Individual forest berry Pavlova, fresh cream  
White Chocolate cheesecake & berry coulis  
Lemon & lime citrus tart with cream anglaise  
Custard filled chocolate profiteroles served with strawberries, praline and fresh cream  
Classic Tiramisu with Kalhua cream  
Passionfruit baked cheesecake served with fresh cream

# Treetops Restaurant

## BBQ OPTION

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Bread rolls  
Scotch fillet  
Gourmet lamb & rosemary sausages  
Sautéed mushrooms and onions  
Roast chat potatoes with lemon, garlic & parsley

**Plus - choose 1 from the selection below:**

Tandoori chicken pieces with mint yoghurt  
King prawns with chilli and garlic (2 per person)  
Satay chicken skewers with Jasmine rice

**Plus choose 3 salads from the selection below:**

Wild rocket and parmesan salad with basil aioli  
Potato & ham salad with honey dill dressing  
Beetroot and feta salad with seeded mustard dressing  
Traditional Caesar salad  
Baby rocket, pear & shaved parmesan salad with balsamic dressing  
Greek salad with fetta and olive dressing  
Tomato, bocconcini & basil salad with balsamic dressing  
Crispy Asian noodle salad with sesame & soy dressing  
Curried pasta salad 3 courses add \$10 per head  
Garden salad with cherry tomato, cucumber, avocado and vinaigrette dressing  
Rocket and chargrilled capsicum, sweet potato and walnuts and vinaigrette dressing

### Add \$17 per head for lunch

**Choose 1 from the selection of desserts below:**

Cheese and fruit platter  
Chocolate mudcake with fresh cream  
Pavlova with fresh fruit and cream  
Sticky date pudding with butterscotch sauce  
Apple and rhubarb crumble with cinnamon anglaise

### Add \$15 per head for lunch

### Minimum of 20 delegates



# Treetops Restaurant

## BUFFET OPTION

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**Choose 3 salads or vegetable dishes from the selection below:**

Wild rocket and parmesan salad with basil aioli  
Potato & ham salad with honey dill dressing  
Beetroot and feta salad with seeded mustard  
Traditional Caesar salad  
Roasted mushrooms and garlic salad  
Traditional Greek salad  
Tomato & Spanish onion salad with balsamic dressing  
Crispy Asian noodle salad with sesame & soy dressing  
Olive, sun dried tomato and chilli pasta salad  
Cherry tomato, cucumber and avocado salad with balsamic vinaigrette  
Roast potatoes, pumpkin and root vegetables  
Hot potato salad with mayonnaise

**Choose 2 from the selection of hot dishes below:**

Thai Green Chicken Curry or Sate Chicken with Jasmine Rice  
Spinach & ricotta ravioli with tomato sauce & shaved parmesan cheese  
Chicken and mushroom in white wine cream sauce  
Red pepper sweet potato & spinach frittata  
Traditional Beef or Vegetable Lasagne  
Roast beef with mustard and rosemary, mushroom sauce  
Roast pork with crackling and apple sauce  
Chicken Parmagarna  
Sate beef fillet with fried rice  
Rosemary baked lamb with garlic jus  
Soy & honeyed chicken legs

**Choose 1 from the selection of desserts below:**

Cheese and fruit platter  
Chocolate mudcake with fresh cream  
Pavlova with fresh fruit and cream  
Sticky date pudding with butterscotch sauce  
Apple and rhubarb crumble with cinnamon anglaise

**Add \$10.00 pp for extra choice**

**Add \$19 per head for lunch**

**Minimum of 20 delegates**



# Treetops Resort

## Activities

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The following activities are available for either free time or organized by us at an additional cost. Those marked with an asterisk do not attract a cost, unless transport is required to the activity.

### **Team Building**

#### **Fitness and Group Activities**

Beach Cross Training – variety of full body exercises to get out into the fresh air after long days in the conference room. Suitable for all levels of fitness and experience. 1 hour.

Relaxation – incorporates the principles of yoga, pilates, core strengthening and relaxation techniques. 1 hour. Can include half an hour of meditation.

Ultimate Footy – fun team event with point scoring

Thong Wrestling

Beach Volleyball or Softball – suitable for all fitness levels and for recreational fun (many more to choose from)

Boxing/Kickboxing

Learn to Surf

#### **Drumming**

Drumming classes – 1-3 hours

Also

Laughter Workshop – powerful team building game

Drum Making – have your team make a drum then use it in team building drumming event.

Body Percussion – uses the body as a source of percussion – a lot of fun and versatile way to connect people when short of time.

#### **Kayaking**

Ocean Planet – guided kayak tours in latest kayaks – 4 hours

#### **Active**

Laser Skirmish – First Strike, Peats Ridge

Paintball – Paintball Pete's, Mt White

Horse Riding – Glenworth Valley, Bensville Riding School

Lawn Bowls or Bare Foot Bowling – Avoca Bowling & Recreation Club or numerous other bowling clubs

Learn to Surf - Avoca

Paddleboats, kayaks - Aqua Muse, Avoca

Catamaran and boat hire – Long Jetty

Golf – Tuggerah Lakes, Koindah Waters, Magenta Shores, Gosford, Wyong, Toukley, Peats Ridge

Ten Pin Bowling – Bateau Bay, Gosford

Swimming (at beach or at Treetops) \*

Swimming (at swim centre)

Cricket \*

Beach cricket \*

Volleyball \*

Beach volleyball \*

Fishing charters – Central Coast Charters, Terrigal

Fishing – rock or beach \*

Kayak Tours – Ocean Planet, Ettalong

Yacht Charters – Hardys Bay

Diving

Skydiving

Bushwalking & Lookouts \*

Microlight Adventures, Somersby

Quad bikes – Quad Bike King, Peats Ridge

Cycle hire – Tour de Long Jetty Cycle Hire

Ice Skating – Erina Ice World

**Leisure:**

Movies – Avoca Beach Picture Theatre, Hoyts Erina, Greater Union Tuggerah  
Galleries – Gosford Regional Gallery, Ken Duncan Gallery, Neale Joseph Gallery, Gallery Latitude 33°  
Laycock Street Theatre  
Shopping \* - Avoca, Terrigal, Erina Fair, Westfield Tuggerah, a number of other shopping centres,  
numerous boutique and speciality stores  
Markets \* - Terrigal Gourmet food and art market – 2<sup>nd</sup> Saturday of the month, Avoca Gourmet food market  
– 1<sup>st</sup> Sunday of the month, Ettalong Seaside Village Markets – Weekends and Monday public holidays  
Henry Kendall Cottage & Historical Museum  
Australian Reptile Park  
Australian Walkabout Wildlife Park  
Mt Penang Gardens  
Norah Head lighthouse  
Yarramalong Macadamia Nut Farm  
Firescreek Fruit Winery, Holgate  
St Fiacre Distillery, Erina  
Cruises – Starship, Gosford,  
Ferries – Dangar Island, Woy Woy, Palm Beach  
Central Coast Stadium – sporting events  
Restaurants and Cafes \*  
Clubs and hotels \*  
Picnics and bbqs \*  
Massage, beauty therapy and day spas

**Entertainment:**

Band or DJ or Duke Box with karaoke  
Entertainers  
Bingo  
Trivia  
Drumming

# Treetops Resort

## Conference Conditions

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### Confirmation and Bookings

Confirmation by email or fax together with a 10% deposit / booking fee or \$660.00 (whichever is the greater) is required within fourteen days. \$330.00 of the booking fee will be retained after the conference as a security deposit against loss or damage to Treetops property for which the conference organizer is financially responsible. The security deposit held, less any charge for loss or damage if applicable, will be returned within fourteen working days.

### Cancellations

In the event of a cancellation of your booking, the following refund policy will apply to your booking fee.

- If the cancellation occurs in excess of 90 days prior to your conference, 50% of the booking fee will be refunded.
- If the cancellation occurs less than 90 days prior to your conference, no refund will be available.

### Food and Drink

No food or drink is to be brought on to the premises without agreement of the management and similarly no drink purchased is to be taken from Treetops. All responsible service of alcohol policies and procedures are adhered to by our staff. The bar will close at 10.30pm each evening.

### Insurance

Insurance is the responsibility of the organiser of your conference, whilst we will take every care, we are not responsible for damage to or loss of goods or merchandise left on our premises before, during or after your conference. Insurance cover is available commercially, to cover event costs etc.

### Payment

We require menu selection, final numbers, delegate list along with payment in full for catering two weeks prior to your conference. A prepayment against beverage consumption is also due at this time of \$20.00 per person or where a total package is chosen, payment is required in full. The balance of the consumption account is to be paid for at the conclusion of your conference. We accept cash, cheque, money order, eftpos, credit card and direct deposit. Cheques and money orders must be made out to Treetops Resort – please allow five working days for clearance.

### Inclusions

The following items are included as standard items in our conference packages:

- Room hire
- Conference and AV equipment including data projector, screen, television, video, CD player, microphone, whiteboard and flipchart.
- Tables, white tablecloths and chairs
- Pens/paper
- Mints and water
- Tea/coffee
- Morning Tea, Lunch and Afternoon Tea
- Accommodation, dinner and breakfast for residential conferences
- Use of resort facilities

### Prices

All prices include GST and are subject to change without notice.

